

Fishing Lake Metis Settlement
Education Society Policy
#002/2022

PURPOSE: This Policy establishes guidelines for the Fishing Lake Metis Settlement Education Society. This Policy encompasses Educational Assistance, School Lunch Initiative, School Supply Assistance. In order to apply and access programs within this Policy the “Resident Member” **must** be current with all Accounts Receivable Accounts with the Fishing Lake Metis Settlement Education Society. This policy is specific to the current fiscal year.

DEFINITIONS:

“Board of Directors” means the Fishing Lake Metis Settlement Elected Council.

“Resident Member” means a physically Residing member of the Fishing Lake Metis Settlement, or on a leave of absence for educational purposes as defined by Part 3, Division 1 of the Metis Settlement Act.

“Child of Member” defined as a Child (under the age of 18) of a Registered Residing Member of the Fishing Lake Metis Settlement. To access any programs under this Policy, the child **must** reside on Settlement.

“Educational Assistance” means a loan for Secondary and Post-Secondary school books/Supplies, Living Accommodation, tuition for academic studies offered by a Recognized college/university, when no other funding can be obtained by the member.

“Individual Educational Trip” refers to a loan to attend a “Public School Educational a Trip”. This Policy is specifically available to Resident Members of child/children enrolled in Senior High School who will be graduating in the current school year.

“Educational Group Donations” refers to a donation to assist on Settlement with educational purchases

“Post-Secondary” means a recognized learning institution identified as a college or university.

“Trades” means an apprenticeship course or studies in construction trades industry and completion of the apprenticeship of the trade and receiving certification of the trade.

“Post-Secondary Course” means any course identified that is a minimum 3 months within the learning institution identified as a college or university by any province.





FISHING LAKE METIS SETTLEMENT

FLMS WHERE ALL ARE
PROSPEROUS, HEALTHY, AND
ENJOY A GOOD QUALITY OF LIFE.

“Certificate or Diploma” means a certificate/diploma given by the learning institution for successful completion of a program/course.

“Graduation Gifts” means a **one-time only** non-repayable gift made available to Child/Children of Resident Members of the Fishing Lake Metis Settlement, who will receive a diploma for completion of Grade 12. The request must include proof of successful completion. To qualify students must reside on the Fishing Lake Metis Settlement. **The deadline for requests to access is June 30th of each year.**

“School Lunch Initiative” refers to funds set aside to ensure Residing Children of Members receive lunch daily while attending school.

“School Supply Donation” means a donation (in the form of a purchase order payable to Staples) to assist with costs directly associated to purchase school supplies for students attending elementary, Jr/Sr. High School, Homeschool Programming and Outreach schools. The maximum age requirement must not exceed twenty (20) years old as per the Alberta Learning Guidelines.

“School Supplies” means items that are on the yearly school supply list provided by the schools.

EDUCATIONAL ASSISTANCE REPAYABLE:

The maximum allowable under this Policy for:

- i. Education: approved on a case by case by Board Resolution pending availability of funds through the Education Society.
- ii. Upon Successful Completion/Graduation, 50% of the tuition fee may be considered a Grant from the Education Society.

ELIGIBILITY:

1. To be eligible to receive repayable assistance a person must:
 - i. Be a Settlement member not on a leave of absence, unless it is to attend school and residing in the Settlement area.
 - ii. Must not be in arrears with the Fishing Lake Metis Settlement Education Society for previous assistance granted through this policy or previous policies. The applicant “must” provide proof of good standing for 6 consecutive months preceding date of application.
 - iii. All requests for assistance must be approved by Board Resolution and funds available to provide assistance.
 - iv. All requests must provide proof of enrollment from the Institution; all payments for tuition/books will be made payable directly to the Institution.
 - v. Must provide proof of payment for Living Accommodation to the Education Society.



PROCESS:

Prior to Assistance being given;

- i. The member must submit a request for an Education Loan to the Fishing Lake Metis Settlement Education & Employment Department.
- ii. The Department will forward to the Finance Director for an accounts receivable check.
- iii. The Finance Director will forward any findings back to Education & Employment Department.
- iv. Should the applicant accounts receivable check identify arrears through the Education Society, the request will be denied.
- v. Should the applicants account receivable check be clear, the request will be referred to a regularly scheduled Board meeting for Board Resolution.
- vi. The Department will fill out a Loan Agreement with the motion will then be forwarded to the Finance Director for loan processing and input to the applicants Accounts Receivable file.
- vii. An Agreement as set out in Schedule 1 must be signed by the person applying for the loan, the Society President and/or delegate and Society Secretary prior to the issuance of any cheque.
- viii. The Fishing Lake Education Society Board of Directors reserve the right, based on a case-by-case scenario.
- ix. 100% of the loan assistance **MUST BE PAID** to the Education Society within 12 months of completing program. The Education Society reserves the right to consider waiving 50% (fifty percent) of tuition costs pending successful completion of a program.

GRADUATION GIFT

ELIGIBILITY:

- i. The Graduation Gift is a one-time only reward.
- ii. The applicant must provide written proof that they will be receiving their diploma.
- iii. The Graduation Gift is specifically for a child/children of Members who will be receiving their diploma.
- iv. The applicant must be a child of a member who resides on the Fishing Lake Metis Settlement.
- v. Graduation Gift limit of \$1000.00 (one-thousand dollars) per graduating student, pending availability of funds.
- vi. The graduation gift will be disbursed upon successful completion of Grade 12, it must be within the current fiscal year, cannot be approved for prior year graduations.



SCHOOL SUPPLY DONATION:

The School Supply Donation will be administered through a purchase order system to Staples to ensure that school supplies are purchased and used specifically for the intended purpose.

The maximum amount per student per school year is \$100.00 (one hundred dollars) for Kindergarten to Grade 8, and \$150.00 (one hundred and fifty dollars) for Grade 9 to Grade 12.

SCHOOL LUNCH INITIATIVE

ELIGIBILITY

- i. As per Schedule 2 (attached)

INDIVIDUAL EDUCATIONAL SCHOOL TRIP ASSISTANCE-REPAYABLE

The Individual Educational School Trip Assistance is a “MATCHED LOAN” one time only initiative available to members whose “Child” will be graduating within the current fiscal year.

ELIGIBILITY to receive the Educational School Trip Assistance, a student must;

- ii. Be a Residing Member of the Fishing Lake Metis Settlement.
- iii. Be registered at a local Sr. High School or Outreach School.
- iv. Approved on a case-by-case basis by Board Resolution pending availability of funds through the Education Society.
- v. The applicant must provide written documentation from the School Division confirming the trip.
- vi. All requests must be submitted prior to the school year end.

EDUCATIONAL GROUP DONATIONS:

Pending availability of funds. This program is designed to assist on Settlement groups with educational purchases that would enhance program delivery. A written request is required to be submitted to the Board. The request must include all relevant circumstances, i.e. Unavailability of funds, overall benefit to the program. The request must also have attached, a pertinent quote as to the item.

REPEAL

The following Policies are repealed:

1. The Fishing Lake Metis Settlement Education Society Policy #004/2015





FISHING LAKE METIS SETTLEMENT

FLMS WHERE ALL ARE
PROSPEROUS, HEALTHY, AND
ENJOY A GOOD QUALITY OF LIFE.

EFFECTIVE

This Policy comes into effect upon adoption by the Fishing Lake Metis Settlement Education Society Board of Directors.

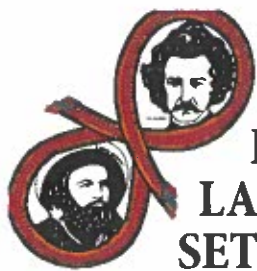
September 7, 20 22

Date of Adoption

Edlin

Society Vice President





FISHING LAKE METIS SETTLEMENT

FLMS WHERE ALL ARE
PROSPEROUS, HEALTHY, AND
ENJOY A GOOD QUALITY OF LIFE.

Fishing Lake Metis Settlement Education Society Policy

Schedule 1-Loan Agreement Education Society Loan Agreement

FISHING LAKE METIS SETTLEMENT EDUCATION SOCIETY (Hereinafter referred to as the "Society")

AND

(Hereinafter referred to as the "Member")

IN WITNESS WHEREOF the parties hereto agree as follows:

1. **THAT** the Society will lend the member \$_____, for a term of one (1) year, commencing on the date of signing this agreement and terminating exactly 12 months immediately preceding the commencement date.
2. **THAT** the member will make payments in the amount of \$_____, commencing on the date of this agreement and terminating when payment is received in full.
3. **THAT** the member hereto consents to automatic deductions of payments from any type of compensation or pay due from the Fishing Lake Metis Settlement or entity owned by Fishing Lake Metis Settlement.

Signed, Sealed and Witnessed this _____ day of _____, 20____

MEMBER

WITNESS

SOCIETY PRESIDENT

